

**Department of Public Policy & Administration  
M.P.A. Degree Requirements  
Education Policy and Leadership Specialization**

**Degree Requirements**

1. Completion of 42 credits of course work
2. Eighteen (18) credits Core of Common Knowledge courses
3. Twelve (12) credits of Educational Policy and Leadership specialization courses
4. Three or six (3-6) credits of Internship
5. Three (3) credits of Final Capstone Research Workshop
6. Three–six (3-6) credits from specialized elective courses (student to choose)

| <u>Core of Common Knowledge – Required</u>   | <b>(18 Credits)</b>  | <b>Semester/Year</b> |
|--|----------------------|----------------------|
| 501 Foundations of Policy Analysis   |                      | _____                |
| 515 Introduction to Public Budgeting and Finance   |                      | _____                |
| 525 Public and Nonprofit Management  |                      | _____                |
| 535 Research Methods   |                      | _____                |
| 536 Public Information Systems   |                      | _____                |
| 600 Education Law and Finance (replaces 503)   |                      | _____                |
|  |                      |                      |
| <u>Educational Policy &amp; Leadership Specialization - Required</u>                                 | <b>(12 Credits)</b>  |                      |
| 522 Educational Supervision of Instruction*  |                      | _____                |
| 548 Developing Curriculum for Deep Learning*   |                      | _____                |
| 557 Human Resources Management   |                      | _____                |
| 558 Leadership and Communication   |                      | _____                |
|  |                      |                      |
| <u>Educational Policy Internship – Required (choose 1)</u>   | <b>(3-6 Credits)</b> |                      |
| 543 Internship I (3 credits)* 150 hours  |                      | _____                |
| 544 Internship II (6 credits) 300 hours  |                      | _____                |
|  |                      |                      |
| <b>Capstone Requirement - Required</b>   | <b>(3 Credits)</b>   |                      |
| 621 Education Policy and Leadership;<br>prereq: 535 Research Methods                                 |                      | _____                |
|  |                      |                      |
| <u>Education Policy &amp; Leadership Specialization Electives - Choose 1-2 courses (3-6 Credits)</u> |                      |                      |
| 545 Models for Planning and Policy in Education  |                      | _____                |
| 546 Entrepreneurship and Innovation in Education   |                      | _____                |
| 547 Creating a Culture of Continuous Improvement*  |                      | _____                |
| 549 Curriculum Leadership*   |                      | _____                |
| 570 Labor Management Relations   |                      | _____                |
| 56:834: Any MPA courses with the prefix 56:834   |                      | _____                |

**Total 42 Credits**

**• These courses can be used to fulfill the NJDOE requirements for Supervisor endorsement.**

Successful completion of this program meets the academic requirements for the following administrative or supervisory endorsements: (1) School Administrator endorsement required for any position that involves services as district level administrative officer (i.e., Superintendent, Assistant Superintendent, Director); (2) Principal endorsement required for any position that involves services as an administrative officer of a school or other comparable unit within a school district (i.e. Assistant Superintendent for Curriculum and Instruction, Principal, Assistant Principal, Vice-Principal and Director); (3) Supervisor endorsement required for both Supervisors of Instruction and Athletic Directors who do not hold a standard principal’s endorsement. For students matriculated prior to September 1, 2008, the 150-hour internship will fulfill NJDOE requirements for the supervisor and principal endorsements. For students matriculated after September 1, 2008, the 300-hour internship will fulfill the NJDOE requirements for the supervisor and principal endorsements.