**BOROUGH ADMINISTRATOR (Full or Part Time) – Borough of Englewood Cliffs, Bergen County, NJ**.  Borough form of government. “Located 3 minutes from the George Washington Bridge, Englewood Cliffs offers a dynamic suburban lifestyle.  While being conveniently located just 9 miles from downtown New York City. Englewood Cliffs is also located close to 3 major airports and some of the best health facilities in New Jersey.”  The Borough has a population of about 5300 residents within 3.4 square miles.  The municipal workforce is composed of 165 full-time and part-time employees. The Borough’s 2022 annual operating and capital  budgets totaled $21.  The Borough’s Moody’s bond rating is “Aa2.  The Governing Body seeks a fully qualified local government management professional for full-time with a minimum of 2-3 years of professional local government management experience. Parties interested in a significant part-time position are encouraged to apply.

 The successful candidate will be non-partisan, of the highest integrity and a consensus builder, with substantial knowledge of municipal operations.  While being innovative, they shall possess strong financial, budgeting, problem solving and technology skills.  The Governing Body seeks a partner who is a strategist and who possesses well-developed interpersonal and public interaction skills to lead and manage a quality municipal team by example.  Candidates should have a bachelor’s degree. An advanced degree in public administration and/or certifications as CMFO, QPA and/or RMC would be a plus. For more information about the community, see [http://englewoodcliffsnj.org/](https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fenglewoodcliffsnj.org%2F&data=05%7C01%7Cangie.mcguire%40rutgers.edu%7C77b49b1af65c4417ee0d08da9ff3f817%7Cb92d2b234d35447093ff69aca6632ffe%7C1%7C0%7C637998167435563618%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=SqhYGRrcbetGWCrlq8A3UFQG2wyWeNedQ3Bcmo32CG8%3D&reserved=0)  Compensation DOQ/E.

Candidates are **required**to send all pertinent documents including a cover letter (addressing the above positional expectations), resume, detailed compensation (not just salary) requirements and a list of at least 3 professional references as a single email attachment to [lborchers@englewoodcliffsnj.org](mailto:lborchers@englewoodcliffsnj.org)  **by 10/31.**Mark Submission “Englewood Cliffs Submission” EOE.

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