***JOB OPPORTUNITY***

**TOWNSHIP ADMINISTRATOR**

**Voorhees Township, Camden County**, **NJ** population 31,069, 241 employees, $41 million budget, 11.6 square miles, Township Committee form of government with 5 elected officials (staggered terms). 2 Administrators in the last 47 years. Seeks experienced, motivated professional with 5 years of New Jersey municipal government management experience preferred to oversee all daily operations of this unique and diverse municipality. The ideal candidate will possess excellent written and oral communication skills. BA/BS required MPA/ MBA preferred. Must be able to effectively manage and meet multiple deadlines, oversee all departments within the Township with the exception of the police department, interface effectively with the Mayor and Committee members, residents, employees, professionals, volunteers and business owners. Experience in a similarly sized municipality is preferred.

The candidate must reside within a reasonable distance of Voorhees Township.

Please submit resume, informative cover letter and salary requirements to Dee Ober, Voorhees Municipal Clerk at [dober@voorheesnj.com](mailto:dober@voorheesnj.com).

Voorhees Township is an Equal Opportunity Employer.